



ST. MARTHA SCHOOL
440 N. Azusa Ave.
Valinda, CA 91744
January 08, 2025

TO: ALL SCHOOL FAMILIES –IMPORTANT INFORMATION
FROM: MRS. AMELITA MARTINEZ, PRINCIPAL
RE: RE-REGISTRATION FOR THE SCHOOL YEAR 2025-2026– GRADES TK-8

Opening of RE-REGISTRATION - January 08, 2025

Dear Parents,

The completed re-registration form and fee are due on or before Tuesday, February 18, 2025.

1. Everyone needs to re-register to secure a place for the next school year, 2025-2026 including those who presently attend St. Martha School.
2. Fill out the re-registration form completely. Include the new or current home address, e-mail, phone numbers: home, work, and cell.
 - a. Write the names of all students to be re-registered, starting with the oldest child. If you have a TK student coming to the school next year, include him/her on the TK Registration form.
 - b. Write the grade each student will be in for the 2025-2026 school year.
 - c. Enclose the re-registration fee (\$220.00 per child) grades TK-8.
 - d. Late registration fee, \$100.00 additional per child.
 - e. After February 18, 2025 a late re-registration fee of \$100.00 per child plus the re-registration fee (\$320) will be charged.
3. No-registration will be processed unless accompanied with the appropriate fee.
4. The re-registration fee is non-refundable.

PLEASE NOTE: Any family, who is not planning to return next year to St. Martha School, please let the office know by February 18, 2025.

(If we have not received your re-registration form or heard from you by March 18 2025, your child's name will be dropped from the roster. Should you wish to be reinstated, and space is still available, a \$100 late fee per child plus the re-registration fee of \$220.00 will be charged.)

Yours in Christ,

Mrs. Amelita Martinez
Principal



SAINT MARTHA SCHOOL
440 N. Azusa Ave., Valinda, CA 91744
Tel: (626) 964-1093 FAX: (626) 912-2014

RE-REGISTRATION

PLEASE PRINT THE FOLLOWING INFORMATION

FAMILY INFORMATION

Father's Name _____

Mother's Name _____

Address _____

Father/Guardian Information

Occupation: _____

Work #: _____

Home #: _____

Mobile #: _____

Email Address: _____

Mother/Guardian Information

Occupation: _____

Work #: _____

Home #: _____

Mobile #: _____

Email Address: _____

St. Martha school returning students to re-register grades K - 8

1. _____ GRADE IN SEPTEMBER _____

2. _____ GRADE IN SEPTEMBER _____

3. _____ GRADE IN SEPTEMBER _____

4. _____ GRADE IN SEPTEMBER _____

5. _____ GRADE IN SEPTEMBER _____

REGISTRATION FEE IS NON-REFUNDABLE