



FINANCIAL AGREEMENT

I/We, the undersigned parent(s) or guardian, have read, agreed and request admission for our child/ren, _____ at St. Martha School for the 2023-2024 school year.

I/We agree, for our child/ren's attendance at St. Martha School and understand that in return for my/our child/ren's educational program, I/we are making an agreement with St. Martha School to provide **for the partial financing of their education**. The contributed services of the faculty, staff, parish priests, and the fundraising activities of the students and the parents supplement the total cost of the educational program.

TUITION AND FEES PAYMENT PLAN FOR 2023-2024:

TUITION AND FULL TIME DAY CARE — PAYABLE THROUGH FACTS

Bethany Scholarship Annual Rate

Number of Student	Amount
1	\$4,200.00
2	\$6,800.00
3	\$8,925.00
4	\$9,775.00

Standard Annual Rate

Number of Student	Amount
1	\$4,850.00
2	\$9,550.00
3 or more	\$13,500.00

\$ _____

Full-Time DayCare Annual Rate

Number of Student	Amount
1	\$1,900.00
2	\$2,775.00

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Drop – In DAYCARE FEE
\$10.00 per child/per hour

\$ _____

PAYMENT OPTIONS: *(Please check one)*

- Full Payment — \$200.00 discount if paid in full by Tuesday, August 14, 2023
- 10 Monthly payments
- 11 Monthly Payments

**All monthly payments will start in July, 2023.

Facts Total Balance Due \$ _____

All required fees are non-refundable and must be paid by August 14, 2023, in order for students to start school.

FEES PAYMENT PLAN

Full payment due by: August 14, 2023 *(School Office will be open starting August 7, 2023 from 9-3 pm)*

Returning Student Pre-registration: \$200.00 per student *(additional \$100.00 after Feb. 13, 2023)* \$ _____

New Student Registration: \$200.00 per student x (number of student) _____ \$ _____

Student Fee: \$300.00 per student x (number of student) _____ \$ _____

Covers: student insurance, instructional materials, and standardized testing.

TK and Kindergarten Student Mat and Supplies Fee: \$150 per student x (number of student) _____ \$ _____

FUNDRAISERS: \$ _____ 350.00

Due to COVID19, there will be no social gatherings until further notice. The amount indicated is for approved fundraisers.

Earthquake Kit *(New Students and 6th Graders Only):* \$15.00 x (number of student) _____ \$ _____

PTO FEE: *(Per Family)* \$ _____ 200.00

Total Due \$ _____

PARENTAL AGREEMENT — 2023-2024

As the first educators of their children, parents are to help the parish and the parish school complement, reinforce, and support the fundamental purpose of Catholic Education.

SCHOOL REQUIREMENTS for each family:

1. I/We agree and understand that the school is Catholic parish school, under the jurisdiction of the Archdiocese of Los Angeles. We accept, therefore: a) that the pastor of the parish is the ex-officio chief administrative officer of the school who carries out the policies on points not covered by Archdiocesan policy, and determines policy appropriate to the needs of the school; b) that the principal is responsible for the immediate direction and supervision of the school program.
2. I/We agree that this is a Catholic school and that we as parents have a sacred duty to set a religious example for our child/ren by fulfilling our Catholic Christian obligation.
3. I/We agree that as this is a parish school of St. Martha, to qualify for the Martha of Bethany Scholarship we must be registered at the Church Rectory.
4. **Yes, I want to apply for the Martha of Bethany Scholarship. A Sunday Envelope must be provided to show proof that the Family is registered. My Envelope Number is _____.** *(Please attach your Sunday Family Envelope. If your Sunday Envelope is not attached, the out of Parish Tuition Price will be charged.)*
5. I/We agree to fulfill our Financial obligation as chosen in the Financial agreement.
6. I/We agree to enforce the school policies as stated in the Parent/Student Handbook.
7. I/We agree to help support the school by giving **10 School Service Hours or equivalent monetary donation** and **5 Fiesta Hours** to St. Martha School during the 2023- 2024 school year. If Covid-19 permits, Service Hours must be completed by May 10, 2024. **Unworked hours will be charged at \$25.00 per hour and should be paid no later than May 10, 2024. There will be a \$30.00 penalty on missed scheduled hours.**
8. If Covid-19 permits, I/We agree to support St. Martha School by supervising the **“Lunch Yard Duty”** from 12:00 – 12:45 p.m. **Four (4) days per family are required during the 2023-2024 school year, or you will be charged \$40.00 per each Lunch Yard Duty missed.**
9. I/We agree to support my/our child/ren by attending the St. Martha PTO meetings. There are four (4) meetings per year.
10. I/We agree to support the school **Fundraisers** as stated on the Fees Payment Plan fee of \$350.00.
11. I/We agree to be a member of St. Martha PTO Board by each family paying the PTO fee of \$200.00.
12. I/We agree to be actively involved and supportive of additional school functions as announced by the School Board, the PTO Board, and/or by the school during the school year.
13. I/We agree that each year we must re-apply for admission to the next academic year. Admission to the next academic year may be denied to any existing, new or returning student(s) or families if they are delinquent with any school financial obligations, and if there are academic or discipline problems.
14. **Payment plan for St. Martha School Tuition, Full Time Day Care, is through the FACTS Tuition Management Program. This is an automatic debit system to collect Tuition, Full Time Day Care.**
15. **A monthly \$25.00 late charge fee will be billed to your account for non payment of past due accounts over 30 days. This includes miscellaneous charges, Drop-In Day Care, etc.**

16. If payment to FACTS MANAGEMENT is returned without prior notice to the school: 1) for stop payment, 2) account closed, and/or 3) insufficient funds, three (3) times, a fee of \$100.00 will be charged by the school in addition to the fees charged by FACTS.

17. In the event a check is returned to the school for any reason, a \$35.00 return check service charge will be added to the collection of the returned check amount and the amount must be paid in cash, cashiers check or money order. The second incident, all payments must be made in cash, cashiers check, or money order, for the balance of the school year.

I/We have read and understand the above agreement for 2023 – 2024 school year as presented by St. Martha School. I/We promise to fulfill each of the stated obligations on time. (This Contract and Fees are to be signed and returned to the school office Monday, August 14, 2023.

Parent/Guardian Signature

Date

Print Guardian/Parent First & Last Name

Oldest Child's Name

Grade in September 2023

Sr. Maria Carmen Fernandez-Aldudo (*Principal*)

Date